



## Job Announcement

<http://mdcourts.gov>

TTY/D use Maryland Relay Service

**MINIMUM QUALIFICATIONS REVISED**  
**PREVIOUS APPLICANTS NEED NOT TO RE-APPLY and WILL BE CONSIDERED**

<b>Opening Date:</b>	June 26, 2014	<b>Closing Date:</b>	Open Until Filled
<b>Job Title:</b>	Spanish Court Interpreter	<b>Position Type:</b>	Regular Full Time
<b>PIN:</b>	089092	<b>FLSA Status:</b>	Exempt
<b>Location:</b>	Circuit Court for Baltimore City Baltimore, Maryland	<b>Salary:</b>	\$68,307
<b>Financial Disclosure:</b>	No		

**Essential Functions:** Serve as a Spanish Language Court Interpreter in the courtroom, court-ordered mediation; plea negotiations; trustee, examiner, and special masters hearings; court-assigned counsel; home visitations; parenting classes; court information desks; and courtroom interpretation for interested parties as deemed necessary by a presiding judge. Must have the capability to interpret in court hearings, conversations, meetings or conferences with fluency and accuracy. Ability to sight translate documents varying in levels of difficulty and legal terminology. Must be familiar with and be able to utilize interpreter equipment provided by the court for simultaneous interpretation. This position requires walking to and from courtrooms, sitting and standing for long periods of time while interpreting. Will assist the court interpreter coordinator as requested.

**Education:** High School Diploma or GED.

**Experience:** One year of experience providing interpreting services as a freelance or court interpreter.

**Required Certifications:** Maryland State Certification or Member State Certification in the Council for Language Access or Federal Certification as a Spanish court interpreter.

**Preferred:** Bachelor's Degree from an accredited college or university.

**Skills/Abilities:** Native or near native knowledge of English and Spanish to provide interpretation with correct grammar, idioms and pronunciation. Knowledge of legal terminology and the legal process. Knowledge of the Maryland Judicial system. Knowledge and compliance with the Code of Professional Conduct for Court Interpreters. Ability to interpret in simultaneous and consecutive modes. Ability to sight translate documents varying in levels of difficulty and legal terminology. Ability to team interpret effectively. Ability to perform all essential functions of the position.

**Please submit a Maryland Judiciary employment application (unsigned applications will not be accepted) or resume and cover letter stating position title, PIN number and location. Materials must be received in the Human Resources office. The Human Resources Department does not accept faxes and will not be responsible for materials sent to any other address.**

Attention: Human Resources  
111 N. Calvert Street, Rm 446  
Baltimore, Maryland 21202

**The Maryland Judiciary is a drug free workplace and an equal opportunity employer, committed to diversity in the workplace. We do not discriminate on the basis of race, religion, color, sex, age, sexual**

**orientation, national origin or disability. Applicants who need accommodation for an interview should request this in advance. The selected candidate must submit a complete application at time of interview and will be subject to a background check. Employees must be a United States citizens or eligible to work in the United States.**